## Resetting Your Login Information in the Teams Desktop App

- 1. Click your Teams Picture Icon on the top right of the window.
- 2. Select Sign Out at the bottom of the drop-down menu.



3. Right-click on the Teams icon in the system tray and click quit.

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- 4. Restart your computer
- 5. After restarting, open the Teams app and sign into teams with your new KeyLogic e-mail address.